



ADDENDUM NO. 1

SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION, CUSTOMIZATION, TESTING TRAINING, COMMISSIONING OF ENTERPRISE RISK MANAGEMENT SYSTEM- SRC/OP/49/2023-2024

In accordance with Tender No SRC/OP/49/2023-2024- Supply, Delivery, Installation, Configuration, Customization, Training, Commissioning of Enterprise Risk Management System for Salaries and Remuneration Commission (SRC). SRC hereby issue addendum No. 1 as follows;

Item	Amendment				
Please advise who the 35 Users are.	Internal Auditors, ICT Specialists, Risk Champions, Heads of Business Processes, Directors, and Audit Committee Members.				
Please advise on the following related to the risk department	<table> <tr> <td>Number of Risk Officers</td><td>0</td></tr> <tr> <td>Number of Risk Champions</td><td>12</td></tr> </table>	Number of Risk Officers	0	Number of Risk Champions	12
Number of Risk Officers	0				
Number of Risk Champions	12				
Kindly advise on whether the Audit and Risk Officers are in different departments.	The risk function is currently housed under internal audit. There are no risk officers.				
Are internal auditors looking to automate or it's only risk department. If yes, how many internal auditors are there at SRC?	The internal audit processes are not proposed for automation currently. It is the risk management processes to be automated.				
Tender NO. SRC/OP/49/2023-2024 is regarding ERM software deployment, but we have noted Form 7 page 45 is referring to equipment kindly clarify.	Form 7 on page 45 on the tender document does not apply on this tender.				
On page 37 of the document on system requirements, The commission is requesting for an on-premises system, which limits future	<p>Page 37 on technical requirements item 1 has been reviewed to read "</p> <p>Available as cloud deployment"</p>				

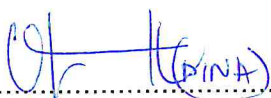
<p>adaptability . In the current age of cloud computing and more reliance to AI and the like .We request to be allowed to quote for a cloud system. This allows for 4th Generation computing systems which supports BCM (Business Continuity Management).</p>	
<p>The tender is on enterprise risk management, please confirm if CISCO certified network professional (CCNP) is required as the certificate is in relation to networking. Please provide alternative trainings to submit.</p>	<p>CCNP is not required. Here below is the alternative requirements of the supplier's technical team for the IT contracts replacing TE. 10 & 11 on page 34 of the tender document:</p> <p>Proposed team leader qualification and experience.</p> <p>a) General qualification.</p> <p>i. Master's degree in ICT related field. (2 marks)</p> <p>ii. Bachelor degree in ICT related field.(1 Mark)</p> <p>iii. Diploma Certificate in ICT related field (0.5 Mark).</p> <p>b) Relevant training in Enterprise Risk Management or equivalent.</p> <p>i. Relevant certificate as above (1 Mark)</p> <p>ii. No relevant certificate as above (0 Mark)</p> <p>c) Relevant experience in years.</p> <p>i. 5 years and above (2 Marks)</p> <p>ii. 2-4 years (1 Mark)</p> <p>iii. Below 2 years (0.5 Mark)</p> <p>Attach relevant certificates and curriculum vitae</p>

	<p>Personnel experience in design and development of web-based enterprise risk applications</p> <p>Bidders must submit three (3) technical specialists with at least three (3) years' experience in the deployment of web based ERM applications. The specialists should have the relevant certificates that indicate skills and training in software development with two (2) with a bias in web applications.</p> <p>- Proposed technical specialist qualification and experience. The team should be comprised of at least 3 specialists.</p> <p>a) General qualification.</p> <ol style="list-style-type: none"> Bachelor's degree in ICT related field (2 Marks for each specialist). Diploma Certificate in ICT related field (1 Marks for each specialist). <p>b) Relevant training in Enterprise Risk Management Solution or equivalent certification.</p> <ol style="list-style-type: none"> Relevant certificate as above (1 Marks for each specialist). No relevant certificate as above (0 Mark) <p>c) Relevant experience in years.</p> <ol style="list-style-type: none"> 5 years and above (2 Marks for each specialist). 2-4 years (1 Marks for each specialist). Below 2 years (0.5 Marks for each specialist).
Deadline of Submission	Deadline Submission is hereby extended to 19th March 2024 at 1100hrs.

Acknowledgement of Addendum No. 1

I, the undersigned hereby certify that this addendum No. 1 is an Integral part of the tender document and the alterations set out in the addendum have been incorporated in the tender document.

Procuring Entity: **SALARIES AND REMUNERATION COMMISSION**

Signed: 

HEAD OF SUPPLY CHAIN

Date: 11/03/2024

Signed: 

Mrs. Anne R. Gitau, EBS

COMMISSION SECRETARY/CEO

Date: 11/3/2024