



SALARIES AND REMUNERATION COMMISSION

CONSOLIDATED ANNUAL PROCUREMENT PLAN FY 2023/2024

ITEMCODE	ITEM DESCRIPTION	UOM	QUANTITY	PROCUREMENT METHOD	SOURCE OF FUNDS	ESTIMATED COST	PLAN INVITE DATE	PLAN TENDER OPENING DATE	PLAN TENDER EVALUATION	PLAN AWARD DATE	PLAN NOTIFICATION DATE	PLAN CONTRACT SIGN DATE	PLAN COMPLETION DATE
2210200	Communication Supplies and services												
2210201	Airtime and telephone service	Pcs	8,750	Open Tender	GoK	8,750,000.00	25/10/2022	22/11/2022	05/12/2022	05/12/2022	21/12/2022	02/01/2023	01/01/2025
2210202	Internet Connection	Quarter	4	Open Tender	GoK	1,802,500.00	05/09/2024	20/09/2024	26/09/2024	26/09/2024	27/09/2024	13/09/2024	30/11/2025
2210203	Courier and Postal services	Trips	200	Request for Quotations	GoK	2,060,000.00	27/10/2021	11/11/2021	18/11/2021	18/11/2021	17/11/2021	01/12/2021	30/11/2024
	TOTAL					12,612,500.00							
2210300	Domestic Travel cost												
2210301	Airtickets	Pcs	20	Open Tender	GoK	3,950,600.00	28/03/2023	13/04/2023	24/04/2023	24/04/2023	09/06/2023	01/07/2023	30/06/2025
2210304	Taxi services	Trips	20	Open Tender	GoK	73,344.00	21/02/2023	08/03/2023	06/04/2023	06/04/2023	18/04/2023	18/05/2023	17/05/2025
	TOTAL					4,023,944.00							
2210500	Printing, Advertising and Information												
2210502	Publishing and printing annual report	Pcs	1000	Request for Quotations	GoK	2,605,000.00	01/08/2023	15/08/2023	20/08/2023	25/08/2023	20/08/2023	15/09/2023	31/01/2023
2210503	Subscription to e-papers	Pax	25	Direct Procurement	GoK	487,844.00	15/06/2023	16/06/2023	17/06/2023	18/06/2023	19/06/2023	20/06/2023	31/05/2024
2210503	Newspaper and periodicals	No	100	Request for Quotations	GoK	52,906.00							
2210504	Advertising, Awareness and Publicity Campaigns	No	10	Direct Procurement	GoK	2,500,000.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
	TOTAL					5,645,750.00							
2210800	Hospitality and supplies services												
2210801	Catering services	No	30	Request for Quotations	GoK	3,830,008.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
2210802	Conference facilities	No	20	Request for Quotations	GoK	6,665,481.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
	TOTAL					10,495,489.00							
2210900	Insurance costs												
2210901	Group Personal Insurance	No	1	Open Tender	GoK	4,725,000.00	01/05/2023	14/05/2023	20/05/2023	21/05/2023	22/05/2023	07/06/2023	30/06/2024
2210903	Asset Insurance	No	1	Open Tender	GoK	1,000,000.00	01/05/2023	14/05/2023	20/05/2023	21/05/2023	22/05/2023	07/06/2023	30/06/2024

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2210910	Medical Insurance	No	1	Open Tender	GoK	27,500,000.00	01/05/2023	14/05/2023	20/05/2023	21/05/2023	22/05/2023	07/06/2023	30/06/2025
TOTAL						33,225,000.00							
2211000	Specialised materials and supplies												
2211009	Education and Library supplies	No	5	Request for Quotations	GoK	657,847.00	01/09/2023	15/09/2023	20/09/2023	20/09/2023	25/09/2023	15/10/2023	30/10/2023
2211016	Uniform and clothing for staff	Pcs	15	Request for Quotations	GoK	483,750.00	01/09/2023	15/09/2023	20/09/2023	20/09/2023	25/09/2023	15/10/2023	30/10/2023
TOTAL						1,141,597.00							
2211100	Office Stationaries and other general supplies				GoK								
2211101	Ball pens	Box	30	Request for Quotations	GoK	9,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Box Files	Pcs	50	Request for Quotations	GoK	12,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Transparent Folders	Dozen	80	Request for Quotations	GoK	24,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Conqueror Papers	Ream	75	Request for Quotations	GoK	561,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Envelopes A4	Pkt	500	Request for Quotations	GoK	60,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Envelopes A3	Pkt	500	Request for Quotations	GoK	100,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Envelopes A5	Pkt	200	Request for Quotations	GoK	40,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	File dividers	Pkt	20	Low value procurement	GoK	5,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Branded notebooks	Pcs	500	Request for Quotations	GoK	275,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Printing papers	Reams	800	Request for Quotations	GoK	520,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Spring files	Pcs	200	Request for Quotations	GoK	50,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Marker Pens	Pkt	10	Low value procurement	GoK	5,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Sticky notes	Pkt	100	Request for Quotations	GoK	17,300.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Ruler	Pcs	50	Low value procurement	GoK	5,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Stapler machine	Pcs	30	Request for Quotations	GoK	15,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Stapler Pins (small)	Box	50	Request for Quotations	GoK	12,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Transparency Binding	Ream	5	Request for Quotations	GoK	3,100.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Embossed sheets	Ream	5	Request for Quotations	GoK	2,600.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Glue stick	Dozen	10	Request for Quotations	GoK	8,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Highlighters	Box	20	Request for Quotations	GoK	12,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Paper Clips (Big)	Box	30	Request for Quotations	GoK	9,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023

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2211101	Paper Clips (Small)	Box	30	Request for Quotations	GoK	7,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Cellotape	Pcs	50	Request for Quotations	GoK	5,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Paper pointers	Box	50	Request for Quotations	GoK	20,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Uniball pens	Box	30	Request for Quotations	GoK	30,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Paper punch (medium)	Pcs	10	Request for Quotations	GoK	3,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2211101	Executive pens	Pcs	35	Request for Quotations	GoK	122,500.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
	TOTAL					1,935,000.00							
2211102	Computer Accessories												
2220210	Video camera battery	Pcs	2	Request for Quotations	GoK	70,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Camera cable for live coverage	Pcs	1	Request for Quotations	GoK	3,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	External Drive (5 TB)	Pcs	1	Request for Quotations	GoK	23,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Microphone - Wireless Lapel	Pcs	1	Request for Quotations	GoK	40,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Microphone - Unidirectional	Pcs	1	Request for Quotations	GoK	30,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Microphones Table Stand - Adjustable	Pcs	1	Request for Quotations	GoK	10,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Camera Speed Lights	Pcs	2	Request for Quotations	GoK	30,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Computers and laptops accessories	Pcs	20	Request for Quotations	GoK	200,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Other ICT Accessories	Pcs	10	Request for Quotations	GoK	100,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Toner 55A	Pcs	20	Request for Quotations	GoK	359,098.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Toner 410A	Pcs	8	Request for Quotations	GoK	120,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Toner 411A	Pcs	8	Request for Quotations	GoK	128,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Toner 412A	Pcs	8	Request for Quotations	GoK	128,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Toner 413A	Pcs	8	Request for Quotations	GoK	128,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Kyocera Toner (small copiers)	Pcs	8	Request for Quotations	GoK	143,200.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Kyocera Toner	Pcs	5	Request for Quotations	GoK	225,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
2220210	Canon Toner	Pcs	5	Request for Quotations	GoK	225,000.00	01/08/2023	15/08/2023	20/08/2023	21/08/2023	22/08/2023	07/09/2023	30/10/2023
	TOTAL					1,962,298.00							
2211103	Sanitary and cleaning materials												
2211103	Dish washing powder	Pcs	20	Low Value Procurement	GoK	5,492.00	08/07/2022	10/07/2022	15/10/2022	15/10/2022	15/10/2022	15/10/2022	15/10/2022

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2220210	Fortinet Firewall renewal license	No	1	Open Tender	GoK	1,501,338.60	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
2220210	Support and maintenance of SRC App	No	1	Open Tender	GoK	148,750.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
2220210	Upgrade of Symantec endpoint cloud solution	No	1	Open Tender	GoK	645,623.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
2220210	Bulk short messages	No	150,000	Request for Quotations	GoK	180,000.00	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	01/07/2023	30/06/2024
TOTAL						15,340,943.65							
3111000	Purchase of office furniture and general equipment												
3111001	Office furniture and fittings	Pcs	5	Open Tender	GoK	3,500,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111002	Computers, printers and other IT equipments	Pcs	5	Open Tender	GoK	4,250,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111003	Purchase of airconditioners, fans and heating appliance	Pcs	1	Open Tender	GoK	2,200,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111009	Purchase of office equipment	Pcs	5	Open Tender	GoK	4,225,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
TOTAL						14,175,000.00							
3111112	Computer softwares												
3111112	Supply,Installation,Configuration of SQL server 2022 enterprise edition software(2-pack volume license)	Lot	1	Open Tender	GoK	2,500,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply,installations,Configurations,testing,Hosting,Commissioning and Maintenance and Support of Enterprise Risk Management(ERM) System	Lot	1	Open Tender	GoK	7,500,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply,installations,Configurations,testing,Commissioning and Maintenance and Support of of Encryption File System Corporate Software in compliance with approved ICT policy and procedures manual	Lot	1	Open Tender	GoK	3,000,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply,installations,Configurations,testing,Hosting,Commissioning and Maintenance and Support of Research Corporate SPSS Statistical License for RME Department(1 User License)-Perpetual	Lot	1	Open Tender	GoK	4,007,920.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023

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3111112	Supply,installations,training and commissioning of STATA Softwares (Annual 5 User Licenses)	Lot	1	Open Tender	GoK	600,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply,installations,training and commissioning of EVIEWS Softwares(Perpetual 5 User Licenses)	Lot	1	Open Tender	GoK	1,192,080.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply,installations,testing,Hosting,Commissioning and Maintenance and Support of Legal Management System	Lot	1	Open Tender	GoK	1,500,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
3111112	Supply of Graphic design creative cloud software package	Lot	1	Open Tender	GoK	200,000.00	10/08/2023	25/08/2023	30/09/2023	30/09/2023	01/10/2023	15/10/2023	30/12/2023
TOTAL						20,500,000.00							
3110300	Refurbishment of buildings												
3110302	Office partitioning	No	1	Open Tender	GoK	2,500,000.00	12/10/2023	30/10/2023	10/11/2023	10/11/2023	12/11/2023	30/11/2023	30/06/2024
TOTAL						2,500,000.00							
GRAND TOTAL						148,509,513.65							

PREPARED BY: DIANA MWACHARO

HEAD OF PROCUREMENT DEPARTMENT

[Signature]

05/07/2023

APPROVED BY: ANNE GITAU

COMMISSION SECRETARY/ACCOUNTING OFFICER

[Signature]

5/7/23